



## Registration Form

Child's picture

Child's full name \_\_\_\_\_

Child's age \_\_\_\_\_ Gender \_\_\_\_\_ Birth date \_\_\_\_\_

Place of birth \_\_\_\_\_ Nationality \_\_\_\_\_

How would you describe your child's personality?

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What is your method to discipline your child at home?

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What are your expectations from Toddler House Preschool?

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What would you like the teachers to know about your child?

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Has your child been to any preschool before? \_\_\_\_\_

If yes, which preschool? \_\_\_\_\_

Please mention reason to leave school \_\_\_\_\_

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Applying for the year \_\_\_\_\_ term \_\_\_\_\_ for age group of \_\_\_\_\_ years.

PS:

Kindly attach your child's Birth certificate with the form



## Medical History

Child's Name: \_\_\_\_\_

Birth date: \_\_\_\_\_

Does your child suffer from Asthma?

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Does your child suffer from whooping cough?

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Does your child suffer from Bronchitis?

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Does your child suffer from diabetes?

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Does your child suffer from Skin rash?

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Does your child have any medical history/allergies?

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Does your child require any emergency treatment?

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Does your child require any special diet instructions?

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## Emergency Contact

Name of physician \_\_\_\_\_

Contact of physician \_\_\_\_\_



## Parents/Guardians

Father/Guardian's Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Nationality: \_\_\_\_\_

Occupation/Workplace: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Mother/Guardian's Name: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Home Address: \_\_\_\_\_

Nationality: \_\_\_\_\_

Occupation/Workplace: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Work Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Parents are (Check all that apply)

Living Together (  ) Separated (  ) Divorced (  ) Widowed (  )

Emergency Contact 1:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Phone \_\_\_\_\_

Emergency Contact 2:

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Phone \_\_\_\_\_



## RULES AND REGULATIONS

- We accept Children from age 12 months up to 6 years.
- **School timings:**
- **Children aged 1-3 years:** 8:00 am – 11:30  
**Children aged 3-6 years:** 8:00 am– 12:00 noon.
- **DROP OFF:** Your child may be dropped off to school as early as 7:45 and will be under the assistant’s supervision. The teachers will be on playground duty from 8:00 am.
- The classes will begin at 8:30 am. We request you to try and maintain these hours for the safety and security of the children and to avoid disrupting the classes during their regular schedules.
- **PICK UP:** Your child must be picked up from school at the end of his or her class unless the school has been notified of an early or late pick up.
- All parents/guardians are required to carry school ID card with them during pick up.
- Please note that no child will be allowed to leave the school premises IF correct identification is not presented.
- Parents/guardians must ensure that their child is picked up at the allocated time.
- Cars will not be allowed into the school gate. Parking available at your own risk near the school.
- All belongings must be labelled with your child’s full name.
- All children must come with an extra pair of clean clothes and diapers / pull ups (if necessary).
- Your child should bring in healthy snacks daily. This excludes candy and fizzy drinks.
- To celebrate your child’s birthday, kindly contact the office three days prior for further information.
- In case your child requires medication during school hours kindly contact the school.
- If your child has any head lice or viral infection it is important to inform the school. In this case your child will have to take leave until the above is cleared. This is to prevent spreading to other students.



## Fee structure 2017/2018 ACADEMIC YEAR

**Application fee:** \$100 (This is a one-time non-refundable fee)

**School fees:**

Age 1-3 years fee for the term is 1,200,000/-

Age 3-6 years fee for the term is 1,400,000/-

- Please note there are three terms in a year.
- All fees must be paid in tshs
- Fees due date:  
Term 1: \_\_\_\_\_  
Term 2: \_\_\_\_\_  
Term 3: \_\_\_\_\_
- If your child joins mid-term, the full term will apply.
- All payments must be deposited to school's bank account, details to be provided upon request.
- School fees once paid are non-refundable.
- Application fee of \$100 should be attached with the registration form.